

**Wartling Village Hall Trust  
Annual General Meeting  
held at The Reid Hall on  
Thursday 15th March 2018  
at 7.30pm**

**Present**

Derek Willis – Chairman  
Rowena Gittoes – Vice Chairman  
Will Reid – Treasurer  
Sandy Round – Secretary  
Robin Davis – Trustee

Derek Willis welcomed everyone and thanked them for coming.  
Fire exit information was given.

The minutes of the previous AGM 16.3.17 were read, approved and signed by the Chairman. Proposed by Rowena Gittoes and seconded by Rod Dalleywater.

**Chairman's Report 2017**

2017 has been a successful year for the team of Trustees and the hall itself.

The trustees and some helpers have worked hard to keep the village hall, clean, tidy, maintained, operable and compliant. They give their time completely free of charge, sometimes absorbing personal cost to ensure that the halls runs as efficiently as possible. At this point it should be noted that hirers and the parish benefit from the trustees and helpers efforts, effectively subsidising the hall.

Spending

Apart from the usual consumables and replacements we have segregated the car parks to combat 'unsocial behaviour' and fly tipping – this has been successful.

We had the floor recoated in 2015 and now need to totally refurbish it. It is both an asset and feature of the hall. The process for this is to totally strip the floor and then re-coat 3 times with toughened coating. This is quite costly

and inconvenient for our hirers but essential to the longevity of the hall floor. The works are planned for the 6 August this year and will require preparation prior to the floor specialist starting.

### Financial report 2017

The accounts have been audited.

The balance as at Jan 1st 2017 is £28021.02 and the closing balance as at Dec 31st £30505.60

Will Reid will give you more details in his treasurer's report.

### Trustees

We have a vacancy for a trustee again; notices were placed locally and on the web. We have had three applicants. Two have chosen to "help when needed" and another is likely to stand as trustee.

Unofficial roles can be discussed, if you think you have some spare time that you would like to afford to our community then please do make yourself known to either myself or Rowena.

### Plans for the future

New Terms and Conditions will be rolled out to all new and existing Hirers. A considerable amount of work has gone into this by the trustee team. Our current Terms and Conditions are old and out of date in today's world.

Pricing is under review. It is another fascinating exercise when comparing "our hall" to the local competition. This will help with repairs and renewals and we intend to outsource more this year instead of depending on trustees spare time.

New kitchen hood will be installed.

We will continue to monitor car park and the roof condition.

## **Treasurer's Report 2017**

There is not much to report this year. The surplus was up last year despite large bills for the refurbishment but this has now been offset by the grant which is included in our income figure of £25140.64. The amount received for the solar panel income is currently down but this amount is being checked, we have requested a new reading.

|                                |           |
|--------------------------------|-----------|
| Cash funds as at Jan 1st 2017  | £28021.02 |
| Net surplus for the year       | £ 2484.58 |
| Cash Funds as at Dec 31st 2017 | £30505.60 |

For full details please refer to the accounts which are available on our website.

### **Election of Trustees**

The current trustees all stood down and were reinstated 'en bloc'.

Proposed by Simon Parker, seconded by Sara Parker.

Rod Dalleywater was proposed as a new trustee by Derek Willis, seconded by Robin Davis.

### **A.O.B.**

Derek Willis also extended his thanks to all involved, but especially to:-

All of the trustees who give their time, efforts, materials and expertise completely free of charge.

Norman Hunnisset for his help and experience - it is appreciated.

The Hagues for their help with the hedges.

Jackie and Trish for their continued work with the cleaning and bookings.

Other paid contractors who work around our halls needs.

Possible upgrades to the hall for the coming year are refurbishment of the toilets/cloakrooms and the patio. We will definitely install a new kitchen extractor hood.

Maintenance will be ongoing as always.

Simon Parker suggested that a 'shopping list' with rough costs of jobs be available.

Sara Parker said how well the christmas do was received and hoped that there would be another this christmas.

It was also suggested that we could hold a cinema night but Robin Davis pointed out that as trustees of the hall it is not our job to arrange all these social events and that the community should participate too. Derek Willis referenced the community participation in the Jubilee celebration which was a great success.

Sara Parker also thanked the committee for their continued hard work.

Derek Willis invited those present to join the committee in a glass of wine and some snacks.

Meeting closed at 19.46pm

Next AGM will be held in March 2019, date to be advised using the web and parish notice boards etc.